

Instructions for completing this Supplementary Proposal Form

1. Failure to disclose all material information that is likely to influence the acceptance of the risk or the terms applied could invalidate the insurance. If you are in any doubt as to whether any information is material, it should be disclosed.
2. Where the space provided is insufficient for your replies, please provide these separately and attach to this Supplementary Proposal Form.
3. Reference to Insured in this Supplementary Proposal Form means:
 - the entity or entities named in question 1
 - the past and/or present employees or principals of the entity or entities; and
 - the directors of the entity or entities and all subsidiary entities for whom cover is required.

1. Name of all entities to be insured

2. Date that the Proposal Form to which is this is a Supplementary Proposal Form was signed and dated / /

3. Please detail the approximate percentage of the Insured's fee income derived from the following types of work:

a) Acting as real estate agent for residential sales	<input style="width: 100%; height: 25px;" type="text"/> %
b) Residential and/or Strata Property Management	<input style="width: 100%; height: 25px;" type="text"/> %
c) Valuations	<input style="width: 100%; height: 25px;" type="text"/> %
d) Insurance Agency and/or financial institutions agency	<input style="width: 100%; height: 25px;" type="text"/> %
e) Acting as a real estate agent for commercial property sales	<input style="width: 100%; height: 25px;" type="text"/> %
f) Commercial Property Management:	
i) excluding retail shopping centres	<input style="width: 100%; height: 25px;" type="text"/> %
ii) retail shopping centres with 10 shops or less	<input style="width: 100%; height: 25px;" type="text"/> %
iii) retail shopping centres with more than 10 shops	<input style="width: 100%; height: 25px;" type="text"/> %
g) Property Development	<input style="width: 100%; height: 25px;" type="text"/> %
h) Mortgage and finance broking	<input style="width: 100%; height: 25px;" type="text"/> %
i) Off the plan sales	<input style="width: 100%; height: 25px;" type="text"/> %
j) Auctioneering	<input style="width: 100%; height: 25px;" type="text"/> %
k) Project management	<input style="width: 100%; height: 25px;" type="text"/> %
l) Rent collection	<input style="width: 100%; height: 25px;" type="text"/> %
m) Property conveyancing / settlement agency / land broking	<input style="width: 100%; height: 25px;" type="text"/> %
n) Other, please specify.	
<input style="width: 750px; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/> %
<input style="width: 750px; height: 25px;" type="text"/>	
TOTAL	<input style="width: 100%; height: 25px;" type="text"/> 100%

4. Is the Insured licensed by the appropriate real estate licensing authority? Yes No

If No, please provide details.

5. Does the Insured market properties that it owns or that are owned by a related party?

Yes

No

If Yes, please provide details.

Declaration

I/We the undersigned duly authorised person(s) declare that:

- i. I am/we are authorised by each of the Insured to sign this Supplementary Proposal Form; and
- ii. the above statements are correct, true and complete; and
- iii. no information material to this Supplementary Proposal Form has been withheld; and
- iv. I/we have read the **important facts** which you have put before me/us in the Professional Indemnity Proposal Form and I/we understand the advice given in relation to the **duty of disclosure**; and
- v. I/we have diligently made all necessary and detailed enquiries in order to comply with the **duty of disclosure**; and
- vi. I/we understand that no insurance is in force until such time as the insurer has confirmed acceptance of the proposed insurance; and
- vii. I/we undertake to inform the insurer of any material alteration to these facts occurring before completion of the contract of insurance; and
- viii. I/we acknowledge that the Insurer relies on the information and representations in this Supplementary Proposal Form and otherwise made by me/us in relation to this insurance; and
- ix. except where indicated to the contrary, I/we understand that any statement made in this Supplementary Proposal Form will be treated by the insurer as a statement made by all persons to be insured; and
- x. I/we have read Vero's Privacy Statement which you have put before me/us in the Professional Indemnity Proposal Form, and consent to the use, disclosure and obtaining of personal information about the Insured for the purposes shown in the Privacy Statement; and
- xi. I/we acknowledge that this Supplementary Proposal forms part of the Professional Indemnity Proposal Form signed and dated on the date disclosed in question 2.

Signed

--

Name of Partner(s) or Director(s)

--

On behalf of*

--

Date

/ /
